



# हरीश-चन्द्र अनुसंधान संस्थान Harish-Chandra Research Institute

छतनाग मार्ग, झूँसी, इलाहाबाद - 211019  
Chhatnag Road, Jhunsi, Allahabad - 211019

सं./ .No. : HRI/986/1035

दिनांक / Date : 26<sup>th</sup> July 2017  
28<sup>th</sup>

## CIRCULAR

Rule 208 of GFR2005 of MoF, Gol provides that autonomous bodies, new or already in existence should be encouraged to maximize generation of internal resources and eventually attain self-sufficiency. From the findings of Expenditure Management Commission (EMC), it was emerged that review of fee/user charges had not been done in most of the Autonomous Bodies resulting in lower revenue generation and thereby continuous dependence on the Government Budgetary Support. At DAE level, a committee was constituted to review the user charges of the Aided Institute (AIs) of the Department. Based on the suggestion of DAE, a Committee vide OM No HRI/986/2573 dated 6<sup>th</sup> Dec 2016 was constituted to assess and suggest user charges for various activities (other than Scientific Equipment/Infrastructure). Accordingly various user charges are being introduced/modified as per the following with immediate effect:-

**1. Guest House:** The fees/rates for rooms in Guest House/Flats/Off-Campus Guest House/Rooms shall be as per the provision of OM No HRI/GC-01/2013/140/291 dated 29<sup>th</sup> April 2013 subject to its amendment from time-to-time. However following shall also be applicable;-

- i. For the suites (presently 03 in numbers in main campus Guest House) the tariff shall be double the existing rate of rooms as the suites have two rooms in each suit.
- ii. The suits shall be allotted, if available, as per norms of the other room.
- iii. Suites may be given to official / personal visitors subject to its availability. Priority will be given to Institute visitors/official visitors.
- iv. For “personal get together” in the guest house the tariffs for seminar hall and dining hall shall be as per the following;-

Category of space	Up to 4 hrs (Rs.)	Beyond 4 hrs to 8 hrs
Seminar Hall (FF) GH	100.00	250.00
Dining Hall (GH)	300.00	600.00

**{Mr R P Sharma, GHM (Phone : 0532-2274080/2274337) shall be nodal officer for the above activity}**

- 2. Guest house eatables:** For any personal get-together with special eatables/dishes (other than the day-wise routine items having approved rates) for which specific order is placed by the users on a particular day, an overall increase of 20% on actual billing amount shall be levied from the personal users. For conferences, the additional 10% will be charged over & above the normal price.

*{Mr R P Sharma, GHM (Phone : 0532-2274080/2274337) shall be nodal officer for the above activity}*

- 3. Library** – Exclusive library visitors shall not be paid any TA/DA or any other honorarium (per diem) for library usages by the Institute. Such visitors shall have to pay other expenses like food/guest house facilities (fooding/lodging) as per existing rates.

*{Ms Anju Verma, SO (SB) (Phone : 0532-2274364) shall be nodal officer for this activity}/Convener,  
LC for information and necessary action*

- 4. HRI Computing facility** – 10 PCs from the computer lab may be let out for the outsiders/ educational institutions/colleges etc. for conducting examinations or other activities on a nominal rate of Rs. 150.00 per PC for minimum 3 hrs and Rs. 250.00 per day, subject to the availability of PCs.

*{Mr Sanjai Verma, Systems Manager (Phone : 0532-2274395) shall be nodal officer for this activity}*

- 5. HRI Shopping complex** : Open space (courtyard) of the HRI Shopping Complex (outside the internal main gate i.e. between the two gates) may be given for promotional activities to external agency for displaying their products etc in the canopy/stall. The charges shall be Rs. 5,000.00 per day provided that security issue of the HRI is not compromised at all.

*{Mr Manish Sharma, SO (D) (Phone : 0532-2274358) shall be nodal officer for this activity}*

- 6. HRI Auditorium** : Institute auditorium having capacity for 100+ people may be let out to the educational institutions / colleges for academic / educational purpose @Rs. 6,000.00 per day and to the outside/promotional agencies @ Rs. 10,000.00 per day, subject to its availability after considering all security aspects so that security of the Institute is not compromised at all. For eatables (if they wish to avail of this facility from Institute), an extra 25% on billing amount will be levied.

For HRI's event (academic conferences etc.) under various projects, an amount of Rs. 1,500.00 per day may be adjusted from the budget head of respective event. Director/Registrar shall have the power for relaxation based on specific situation.

*{Mr Archana Tandon, OS (Phone : 0532-2274328) shall be nodal officer for this activity}*

- 7. HRI Higgs Hall (F.F. library building)** : Higgs Hall having capacity for 70+ people may be let out to the educational institutions / colleges for academic / educational purpose @Rs. 1,000.00 for 2 hrs, Rs. 2,000.00 for 4 hrs. and Rs. 3,000.00 per day and to the promotional/outside agencies @ Rs. 3,000.00 for 4 hrs and Rs. 5,000.00 per day, subject to

its availability and security aspects. For eatables (if they wish to avail of this facility also from the institute), an extra 25% on billing amount will be levied.

For HRI event (academic conferences) under various projects (other than HRI funding), an amount of Rs. 750.00 per day may be adjusted from the budget head. Director/Registrar shall have the power for relaxation based on specific situation.

***{Mr Archana Tandon, OS (Phone : 0532-2274328) shall be nodal officer for this activity}***

- 8. HRI Community Centre** – The community hall (bare/non-furnished) may be let-out for the outsider educational institutions/colleges/agencies/ societies for conducting exams/other activities/cultural programs etc. as per the following tariff –

***Rs. 10,000.00 per day (without AC) and Rs. 15,000.00 per day (with AC).***

***{Mr Manish Sharma, SO (D) (Phone : 0532-2274358) shall be nodal officer for this activity}***

- 9. HRI Community Centre (Annex)** – The community hall Annex (bare/non-furnished) may be let-out for the outsider educational institutions/colleges/agencies/ societies for conducting exams/other activities/cultural programs etc. as per the following tariff –

***Rs. 3,000.00 per day (without AC) and Rs. 5,000.00 per day (with AC)***

**Remarks :** - *Presently this center is being used as Physics Lab hence above provisions shall be kept in abeyance. In future, if this lab is shifted to some other location, the above provision shall become effective automatically.*

***{Mr Manish Sharma, SO (D) (Phone : 0532-2274358) shall be nodal officer for this activity}***

- 10. HRI Swimming Pool :-** HRI swimming Pool will be opened/extended for outside event / competition (local) @ Rs. 2,000.00 per day. A token amount of Rs. 150.00 per season per user from HRI fraternity shall now be charged from registered member(s). Personal guests of registered user will not be charged. Though the long/short term HRI visitors who get registered will also be charged at the same rate.

***{Mr Ajay Srivastava, SO (C), Electric (Phone : 0532-2274333) shall be nodal officer for this activity}***

- 11. Indoor Badminton and TT courts(HRI) :-** The indoor courts may be let out for outside tournament / competition etc as per the following rates (per court) :-

***Rs. 3,000.00 for AC up to 4 hrs., and Rs. 1,500.00 without AC up to 4 hrs.***

***And beyond 4 hrs up to 8 hrs. - Rs. 6,000.00 with AC , and Rs. 3,000.00 without AC.***

***{Mr Ajay Srivastava, SO (C), Electric (Phone : 0532-2274333) shall be nodal officer for this activity}***

**12. Outdoor Volley Ball court and Football ground(HRI) :-** The outdoor courts shall be opened/extended for outside tournament / competition as per the following rates (per court/ground) –

**Rs. 2,000.00 up to 4 hrs.**

**And beyond 4 hrs up to 8 hrs. - Rs. 3,500.00.**

**{Mr Ajay Srivastava, SO (C), Electric (Phone : 0532-2274333) shall be nodal officer for this activity}**

**13. Per copy charges for Xeroxing on personal account :** The outside (external)/non-HRI users for personal copies will be charged @Rs 2.00 per copy (A4 size) for Xeroxing personal material in the library. For this a separate register shall be maintained.

**{Ms Anju Verma, SO (SB) (Phone : 0532-2274364) shall be nodal officer for this activity}**



(Ravindra Singh)  
Registrar

**Copy to following for information and necessary action;-**

- (a) All Members of HRI through eMail
- (b) Accounts Officer, HRI, Allahabad
- (c) Convener, Library Committee (specifically for points no 03)
- (d) Mr. Manish Sharma, SO(D), HRI, Allahabad
- (e) Mr Ajay Srivastava, HRI, Allahabad
- (f) Mr Sanjai Verma, Systems Manager, HRI, Allahabad to upload this also on Institute website with a caption 'Various User Charges'
- (g) Mr R P Sharma, GHM, HRI, Allahabad
- (h) Ms Anju Verma, SO (SB)/Library, HRI, Allahabad
- (i) Guard File